

MINUTES – WAYLAND SCHOOL COMMITTEE POLICY SUBCOMMITTEE

September 8, 2015

A meeting of the School Committee's Policy Subcommittee was called to order at 2:10 pm by Jeanne Downs.

Present were:

Jeanne Downs

Barb Fletcher

Barb noted that the meeting was being taped by WayCam.

1. Public Comment

There was no public comment.

2. Approval of Minutes

Barb moved to approve the 9/2/15 minutes as amended. Jeanne seconded the motion. The subcommittee voted 2-0 to approve the minutes.

3. Review of Gift Policy (KCD)

Barb reviewed the Boosters' Funding Guidelines and Fiscal Sponsor Agreement. The Boosters organization has one bank account. They track income and expenses on Quickbooks where they have two accounts (general and team/project funding). The Funding Guidelines and Fiscal Sponsor Agreement are reviewed with coaches each season and the coaches know that parents are to handle any fundraising money. The current Athletic Director is on board with the guidelines as well.

Jeanne passed out Mark Lanza's suggested changes to the gift policy. She also provided an update on her conversation with Mike Gilbert of MASC which included his views on classroom supplies being considered a gift to the classroom vs. a gift to the district or building. There was a discussion about using the MASC gift policy with just a few edits. Jeanne will follow up with Mike Gilbert about classroom supplies, tangible vs. intangible gifts, and language about support organizations. Jeanne will also follow up with Mark Lanza about his opinion regarding using the MASC policy.

A discussion ensued about what to present to the School Committee at its next meeting. Jeanne will provide an update of where things stand with the revised policy and Barb will address the Boosters funding.

4. Adjournment

Barb moved to adjourn the meeting and Jeanne seconded the motion. The subcommittee voted unanimously (2-0) to adjourn the meeting at 2:40 pm.

Respectfully submitted,

Jeanne Downs

Corresponding Documents

-9/2/15 Draft Minutes

-WPS Gift Policy (KCD)

-MASC Gift Policy with Mark Lanza's comments

-Boosters Funding Guidelines and Fiscal Sponsor Agreement