

## **MINUTES – WAYLAND SCHOOL COMMITTEE POLICY SUBCOMMITTEE**

September 2, 2016

A meeting of the School Committee's Policy Subcommittee was called to order at 8:10 am by Jeanne Downs.

Present were:

Jeanne Downs

Barb Fletcher

The meeting was recorded by Waycam.

### **1. Public Comment**

There was none.

### **2. Approval of Minutes**

Jeanne moved to approve the 5/26/16 minutes as amended. Barb seconded the motion and it was unanimously approved (2-0),

### **3. Student Activity Accounts (JJF)**

Barb spoke with Susan and she does not have any recommended changes for the policy. Barb will confirm that the most current version of the policy is in the Policy manual.

### **4. Staff Ethics (GBEA)**

This item was passed over as there is no new information. Jeanne will follow up with MASC on the revised language of paragraph three.

### **5. Domestic Violence Leave (GCCD)**

Jeanne reported on discussions with Gini Tate and Brad Crozier and reviewed their suggested revisions to the policy. The policy will be brought to the School Committee for review and putting out for public comment.

### **6. Tutoring for Pay (GCRD)**

Jeanne reported that no public comments were received concerning this updated policy. Jeanne will put it on an upcoming School Committee agenda for approval.

### **7. Public Gifts to the Schools (KCD)**

Jeanne noted that the Henley Foundation is not a 501c3 organization so should not be listed as a support organization in that capacity in policy KCD. Jeanne will update the policy and put it on an upcoming School Committee agenda for approval. Jeanne will also look at related support organization policies and update them accordingly.

### **8. Memorials (FFA)**

A discussion ensued about adding a layer of approval to the policy with School Committee needing to approve memorials on school property. The policy will be brought to School Committee to discuss whether this level of approval should be added as well as putting the policy out for public comment.

**9. Fee-Based Revenue Funds (DIB)**

Jeanne reported on her discussion with Kathie Steinberg concerning this policy. The subcommittee will wait for the School Committee conversation on cost allocation and update the policy accordingly.

**10. Public Participation At School Committee Meetings (BEDH)**

Jeanne reported on Paul's reservations on the revisions to the policy, particularly the addition of a response by the School Committee during meetings to public comment. Jeanne and Barb will reach out to members of the Finance Committee to get their perspective on how responding to public comment works during their meetings.

**12. Budget Transfer Authority (DBJ)**

Jeanne reported that no public comments were received for this revised policy. Jeanne will put it on an upcoming School Committee agenda for approval.

**13. Non-Resident Students (JFABA)**

Jeanne will confirm that the latest version of this policy has been approved by School Committee and if not, will put it on an upcoming School Committee agenda. The subcommittee discussed a public comment received recently concerning the charging of fees for non-resident students to attend school in Wayland. Jeanne will follow up with Paul to understand the charging/non-charging of fees for current non-resident students (staff children, METCO students and students who fall under policy JFABA) as well as future non-resident students who may not fall into those categories and how that may affect Wayland and school choice.

**14. Support Organization Application Status**

Jeanne reported that all of the support organizations have submitted their applications. The Henley Foundation is not a 501c3 organization and thus does not need to submit a support organization application. Instead, gifts from the Henley Foundation will be treated as private gifts under policy KCD.

**15. Review Draft Wayland Boosters General Fund – Funding Request Guidelines, Team/Project – Funding Guidelines and Fiscal Sponsor Agreement**

This item was passed over as the guidelines and agreement have already been approved by the School Committee.

**16. Matters Not Reasonably Anticipated by the Chair**

There were none.

**15. Future Agenda Topics**

Jeanne will go through the policies and MASC bulletins to determine what policies need updating. Opioid and Website Accessibility policies will be added to a future agenda.

**16. Next Meeting**

The next meeting of the subcommittee will take place on Tuesday, Sept. 20<sup>th</sup> at 2:00 pm.

**17. Adjournment**

Barb moved to adjourn the meeting at 9:10 am. Jeanne seconded the motion and it passed unanimously (2-0).

Respectfully submitted,

Jeanne Downs

**Corresponding Documents**

- Draft Minutes 5/26/16
- MASC Policy Newsletter
- Policy JJF
- Policy GBEA
- Policy GCCD
- Policy GCRD
- Policy KCD
- Policy FFA
- Policy DIB
- Policy DEBH
- Policy DBJ
- Policy JFABA