

## **MINUTES – WAYLAND SCHOOL COMMITTEE POLICY SUBCOMMITTEE**

March 16, 2018

A meeting of the School Committee's Policy Subcommittee was called to order at 11:30 AM.

Present were:

Nate Buffum

Kim Reichelt

Also:

Dr. Arthur Unobskey

Ruth Mori

Pat Keefe

Susan Bottan

### **1. Public Comment**

There was none.

### **2. Approval of Minutes**

Kim moved to approve the 2/5/18 minutes. Nate seconded the motion and it was unanimously approved by the subcommittee (2-0).

### **3. Discussion**

Pat brought up several issues regarding fee collection in relation to BASE and PEGASUS. Apparently some families have not responded to invoices over the years and have outstanding balances. Discussion ensued about whether the SC should adopt a policy or if new BASE contract language should be adopted providing BASE with options to collect owed money. Arthur will look into how the town of Gloucester handled this issue, and Pat will check in with the Town of Natick and Weston regarding their methods.

Ruth brought a proposal for a SC policy on Life-threatening allergies and the protocol for its implementation. After some discussion, Ruth plans to change some of the language and provide the policy subcommittee with the revised proposal.

### **6. Matters Not Reasonably Anticipated by the Chair**

There were none.

### **7. Future Agenda Topics/Next Meeting Date**

We hope to meet 3/21/18.

### **8. Adjournment**

Upon a motion made by Kim and seconded by Nate, the subcommittee voted unanimously (2-0) to adjourn at 1:10 PM.

Respectfully submitted,

Nate Buffum

**Corresponding Documents**

-Draft Minutes 2/5/18

-Policy JLC