## WAYLAND . PUBLIC . SCHOOLS

WAYLAND, MASSACHUSETTS

Paul Stein, Ed.D. Superintendent of Schools (508) 358-3774

Phone: (508) 358-7728

Brad J. Crozier Assistant Superintendent (508) 358-3772 Marlene M. Dodyk, Ph.D. Director of Student Services (508) 358-3756 Geoffrey S. MacDonald Business Administrator (508) 358-3750

FAX: (508) 358-7708

## WAYLAND PUBLIC SCHOOLS

## **Financial Assistance Application**

## Dear Parent(s) or Guardian(s):

Financial assistance is available to families earning less than 185% of the Federal Poverty Guideline, and reduced fees are available to families earning less than 300% of the Federal Poverty Guideline. Please see the Financial Assistance Program Overview link on this webpage.

If qualified for the Free and Reduced (F&R) Lunch Program (less than 185%), a second application for this program <u>does not</u> have to be submitted. However, there is a Federal requirement that permission must be given to share information from the F&R program with other programs. This Sharing Information with Other Programs form is located on the website under Departments/Food Services.

The application is a once-a-school year application and you may apply for financial assistance at any time for the following programs:

- Athletics Fees
- Elementary Instrumental Music Fees
- Student Transportation Fees
- Laptop Maintenance
- Full day Kindergarten

The application period opens each year on May 1 for the following school year.

Signed Federal Tax Returns for the most recent tax filing, Transitional Assistance Letters (issued in August), Foster Care appointment letter, child support and alimony, or SSI correspondence are required to document income before the level of assistance can be determined. All documents provided as part of the application process are kept confidential and are not included in any student file. All documentation is kept for three (3) years before being shredded and destroyed.

Please find the Wayland Public Schools' Financial Assistance Application link on this webpage. The completed application and required documentation of income supporting your children are necessary in order to make a determination. Incomplete applications will be returned.

Copies of documentation of income supporting your children can be made at the Business Office, at no charge to you, if you submit your application in person. If mailed, documents will not be copied and returned to you.

If you have questions regarding the application process, please contact the Business Office at (508) 358-3750. Once a determination as to eligibility is made, you will be notified of that decision in writing. Please allow three (3) weeks for processing.