

MINUTES – WAYLAND SCHOOL COMMITTEE

Special Session – July 15, 2013

A Special Session of the Wayland School Committee was held on Monday, July 15, 2013, at 7:00 P.M. in the School Committee Room of the Wayland Town Building.

Present were:

Barb Fletcher, Chair
Malcolm Astley
Ellen Grieco
Donna Bouchard

Absent:

Beth Butler, Vice Chair
(By remote for first executive session)

Also:

Paul Stein
Superintendent of Schools

Also:

Gini Tate
Murphy, Hesse, Toomey, & Lehane

Chair Barb Fletcher convened the Regular Session at 7:05 P.M.

1. **Executive Session:**

Upon a motion duly made by Malcolm Astley, seconded by Ellen Grieco, the School Committee voted unanimously (4-1) (Donna Bouchard abstained) to convene in Executive Session at 7:05 P.M. to discuss the four Open Meeting Law Complaints: 1) Open Meeting Law Complaint Filed by George Harris on June 17, 2013 re: the School Committee's Bargaining Team; 2) Open Meeting Law Complaint Filed by George Harris on June 27, 2013 re: an Executive Session Held on June 3, 2013; 3) Open Meeting Law Complaint Filed by Donna Bouchard on July 1, 2013 re: an Executive Session Held on June 3, 2013; and 4) Open Meeting Law Complaint Filed by George Harris on July 10, 2013 re: the School Committee's Bargaining Team, as set forth in M.G.L. Chapter 30A, Section 21 (a). The Chair announced that the School Committee will reconvene in Open Session following Executive Session. A roll call vote was taken as follows:

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Barb Fletcher, Chair	X	
Beth Butler, Vice Chair	X	
Malcolm Astley	X	
Ellen Grieco	X	
Donna Bouchard	Abstain	

Upon a motion duly made by Donna Bouchard, seconded by Malcolm Astley, the School Committee voted unanimously (4-0) to adjourn the Executive Session and reconvene in Open Session. A roll call vote was taken as follows:

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Barb Fletcher, Chair	X	
Malcolm Astley	X	
Ellen Grieco	X	
Donna Bouchard	X	

The School Committee reconvened in Open Session at 9:38 p.m.

2. **Comments and Written Statements from the Public:**

Barb Fletcher read a public comment/written statement from Kent George re: the proposed High School IT position.

3. **Review of Outstanding Public Records Requests:**

Barb Fletcher deferred this agenda item to "Continued Discussion re: Release of Executive Session Minutes." Barb noted that there is one outstanding public records request, otherwise, the responses are up to date.

4. **Discussion re: Certain Terms of Settled Contract with WTA:**

In response to Donna Bouchard's question, Gini Tate explained the terms of the WTA Agreement regarding the one-year

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and three-year collective bargaining agreements stating that the agreement is consistent with the language of M.G.L. c. 150E and M.G.L. c. 150E §9. Gini cited a case of the Boston Housing Authority v. National Conference of Firemen and Oilers. Gini noted that all parties agreed to a bridge agreement lasting six months to a year and from there went into a three-year contract. One parameter to consider is whether the two parties agree to the terms of the contracts.

5. **Continued Discussion re: Release of Executive Session Minutes:**

Since George Harris has requested copies of all existing executive session minutes, the School Committee discussed this public records request in terms of how to proceed. Donna Bouchard updated the School Committee on what the Attorney General's office replied in regard to this request.

Gini Tate cited examples of how other cities and towns have handled this type of request. She also provided some of the reasons as to why this type of request would be made. Gini recommended two attorneys from MHTL to assist the School Committee. Barb Fletcher agreed to contact George Harris to better understand his objectives.

6. **Approval of High School IT Position:**

Paul Stein and Leisha Simon provided some background of the existing part-time position and explained why they are seeking approval to reclassify this position as a 0.8 FTE professional position, which will continue to support the teachers and students with the 1:1 initiative and the integration of technology in the classroom. They stressed that it is not an additional position and there is no change in the entitlement of benefits.

Donna Bouchard asked about the funding of this position. Paul and Leisha stated that this position is not an additional expense for the town in FY14. The funds were given to the district by Apple following the district's purchase of computers for the 1:1. Because newer models were developed by Apple right after the purchase, Apple wanted to compensate the district in the amount of \$87,000. A question was raised as to how the Apple funds were accounted for.

Donna stated that she cannot support this request because the district has to keep a cap on headcount. Barb added that because of the change in leadership at the high school, this will offer the opportunity to have more support for the teachers.

Upon a motion duly made by Malcolm Astley, seconded by Ellen Grieco, the School Committee voted (3-1) (Donna opposed and noted her objection) to approve the transfer of funds to fund the IT position as outlined in the memo provided by Pat Tutwiler and Leisha Simon dated June 10, 2013.

7. **Review of Draft Superintendent Evaluation:**

The School Committee reviewed the evaluation and members began to offer their comments/changes page by page. A discussion ensued regarding RTI within the spectrum of Special Education.

The Committee also discussed the ratings – exceeded, exemplary, and proficient – and how to proceed in terms of noting the ratings on the evaluation. A self-assessment/rating was suggested followed by the Committee assessment of the Superintendent's self-assessment.

The Superintendent's evaluation was deferred to another meeting when Beth Butler could be present.

8. **Appointment to Permanent Municipal Building Committee for Middle School Roof Project:**

Donna Bouchard updated the School Committee regarding the two interviews she and Beth Butler conducted with two interested candidates. Impressed with the expertise of both candidates, Donna and Beth recommended Michael Gitten to be the School Committee representative to the Permanent Municipal Building Committee for the Middle School roof project.

Upon a motion duly made by Ellen Grieco, seconded by Donna Bouchard, the School Committee voted unanimously (4-0) to appoint Michael Gitten to replace Beth Butler as the School Committee representative to the Permanent Municipal Building Committee for the Middle School roof project.

9. **Receive Update re: Audit/Review of School Accounts:**

Barb Fletcher updated the Committee regarding the audit/review of the school accounts. Jim Powers asked for an extension to the beginning of August so he can complete his final report.

Barb will send out another Doodle Survey to the Committee asking for availability during the week of July 29 and mid-August.

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10. **Continued Discussion re: Summer Retreat:**

The School Committee continued their discussion regarding summer retreat topics. It was recommended that the Committee spend some time discussing the way the Committee is operating, as there are some issues that need to be resolved. Related to this topic, the Committee would also like to discuss a balance in obtaining requested information, as time in gathering information costs money.

11. **Consent Agenda:**

(a) Approval of Accounts Payables & Payroll Warrants:

- Wayland Public Schools Accounts Payables warrant, dated 7/15/2013, in the amount of \$443,454.40
- Wayland Public Schools Payroll warrant, dated 7/11/2013, in the amount of \$218,917.56

(b) Approval of Minutes:

- Regular Session of June 17, 2013
- Regular Session of June 24, 2013

(c) Approval of Surplus Technology Equipment

Upon a motion duly made by Malcolm Astley, seconded by Donna Bouchard, the School Committee voted unanimously (4-0) to approve the Consent Agenda, including the Regular Session minutes of June 17, 2013 and June 24, 2013, as amended.

12. **Superintendent's Report:**

Paul Stein updated the Committee on the design plans for Happy Hollow. The architect's original measurements for the recommended plan were inaccurate and created a problem related to classroom space; thus, they are looking for another creative solution. Paul will keep the Committee informed.

Following Pat Tutwiler's resignation, Paul commented that they are working to appoint an interim and should have someone in place very soon.

13. **Comments from the Public:**

There were no public comments.

14. **Executive Session:**

Upon a motion duly made by Donna Bouchard, seconded by Ellen Grieco, the School Committee voted unanimously (4-0) to convene in Executive Session at 11:20 P.M. to review and approve the Executive Session minutes of June 17, 2013 (I & II) and June 24, 2013 (I & II). The Chair announced that the School Committee will reconvene in Open Session following Executive Session for adjournment purposes only. A roll call vote was taken as follows:

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Barb Fletcher, Chair	X	
Malcolm Astley	X	
Ellen Grieco	X	
Donna Bouchard	X	

15. **Adjournment:**

Upon a motion duly made by Malcolm Astley, seconded by Ellen Grieco, the School Committee voted unanimously (4-0) to adjourn the Regular Session at 11:40 P.M.

Respectfully submitted,

Paul Stein, Clerk
Wayland School Committee

Corresponding Documentation:

1. Public Comment/Written Statement
2. Response from Gini Tate re: WTA Agreement
3. Draft of Superintendent's Evaluation
4. Memo re: High School IT Position
5. Accounts Payables & Payroll Warrants
6. Regular Session Minutes of June 17 and June 24, 2013
7. List of Technology Surplus Equipment