

Minutes of the School Committee's Superintendent Evaluation SubCommittee

Date: Wednesday October 3, 2012 Time: 11 a.m. Place: Town Building

Present: Malcolm Astley and Beth Butler
Dr. Paul Stein

The meeting commenced at 11:20 a.m.

I. Purpose of Meeting:

To approve minutes and to further discuss the Massachusetts Model for Educator Evaluation With Respect to Evaluation of Wayland's Superintendent.

Approval of minutes passed over.

Reviewed and discussed Massachusetts Model System for Superintendent Evaluation, with Dr. Stein. He stated he was expecting that this tool would be used as a pilot this year, on a parallel path with the pilot undertaken by the WPS for certain staff evaluations.

Discussion ensued about the evaluation process, including the setting of goals by the Superintendent, the rubrics and elements to be utilized.

Malcolm noted that the goal is to have an authentic assessment of the Superintendent.

In accordance with the DESE Superintendent Evaluation procedure, Dr. Stein will create a set of four goals – one to be reviewed and approved by the full school committee at a future meeting.

II. Next Meeting of the Superintendent Evaluation Sub-Committee

A date was not selected at this meeting; a meeting will be scheduled to review and discuss the DESE evaluation tool with Dr. Stein, in preparation for presentation to full School committee in future meeting.

III. Adjournment

Dr. Astley made a motion to adjourn and Ms. Butler seconded. The vote was unanimous, 2-0. The meeting was adjourned at approximately 12 30 p.m.

Respectfully submitted,

Beth Butler

List of Documents:

The Massachusetts Model System for Educator Evaluation, Jan. 2012: Part III, Guide to Rubrics and Model Rubrics for Superintendent, Administrator, and Teacher, Appendix A., Superintendent Rubric. (The complete document, consisting of Parts I-VIII, is located at www.doe.mass.edu/eval/model/)

Minutes approved: January 4, 2013